

WORKSHOPS

All workshops will take place at HEABC, #300 – 2889 East 12th Avenue, Vancouver, BC from 9 a.m. to 4 p.m. Lunch is included with the workshop cost.

| Workshop | Date(s) | Cost (includes GST) |
|---|-----------------------------------|--|
| Conducting Effective Investigations | | |
| Conducting Effective Investigations | Wednesday, Feb 6 | \$175 |
| Labour Relations 101 | | |
| Labor Relations 101 | Thursday, Feb 21 & Friday, Feb 22 | \$300 both days, \$175 one day only |
| Human Rights & the Duty to Accommodate | | |
| Human Rights & the Duty to Accommodate | Tuesday, Apr 9 | \$175 |

WEBINARS

All webinars are conducted using Adobe Connect. Login information and workshop materials will be mailed to registrants approximately one week before the session.

| Webinar | Date | Time | Cost (includes GST) |
|--|--------------------|-----------------|------------------------|
| Performance Management | | | |
| Performance Management 1 – Creating an Environment for Effective Performance | Thursday, Feb 28 | 9 to 11:00 a.m. | \$30 |
| Performance Management 2 – Observing and Discussing Employee Performance | Thursday, March 7 | 9 to 11:00 a.m. | \$30 |
| Performance Management 3 – Performance Evaluations | Thursday, March 14 | 9 to 11:00 a.m. | \$30 |
| Managing the Discipline Process | | | |
| Discipline 1 – Overview of the Discipline Process | Thursday, Apr 4 | 9 to 11:00 a.m. | \$30 |
| Discipline 2 – Conducting Disciplinary Investigations | Thursday, Apr 11 | 9 to 11:30 a.m. | \$30 |
| Discipline 3 – Implementing Discipline | Thursday, Apr 18 | 9 to 11:00 a.m. | \$30 |