

CAREER POSTING

POSITION:	Project Manager
STATUS:	Full-Time
CLOSING DATE:	Until filled

Make the Health Employers Association of British Columbia (HEABC) your career destination. HEABC is a knowledge organization that stimulates innovation in BC health human resources and contributes to the sustainability of the health care system. Our mission, vision and values, combined with our strategic initiatives are what make HEABC a leader in strategic human resources in health care. We value integrity, respect, leadership, courage, excellence and teamwork. Join our highly talented team in a culture of learning, innovation and visionary thinking

The Health Employers Association of British Columbia (HEABC) takes a provincial leadership role in human resources and labour relations issues management for more than 230 publicly funded health care employers. HEABC is responsible for negotiating six major provincial agreements covering more than 115,000 unionized health care employees covering nurses, health science professionals, ambulance paramedics and ambulance dispatchers, physician residents, and support workers in both facilities and community settings.

For more information, visit www.heabc.bc.ca.

OPPORTUNITY:

As a Project Manager at HEABC, you will lead health human resource and labour relations projects that support initiatives across the organization. The focus of the projects will vary, but will relate to collective agreement negotiations, collective agreement implementation, strategic plan implementation, risk management and organizational development/capacity building initiatives.

You will work with stakeholders to create detailed project charters and plans and monitor timelines and deliverables. You will be responsible to execute the project plans using established project management methodologies. In addition you will facilitate project meetings, track project progress and identified metrics and coordinate and update stakeholders on current status of project plans. You will also participate in the development and monitoring of project budgets and resources plans.

Education and Experience:

A level of education, training and experience equivalent to a Bachelor's degree in commerce, business administration, or health administration; or a degree in nursing or the health sciences with project management training, plus three (3) to five (5) years recent related experience working as a project manager. Healthcare, human resources and/or labour relations project experience is an asset.

- Demonstrated success as a project manager.
- Detailed knowledge of project management principles and methodologies.
- Intermediate implementation skills.
- Demonstrated ability to track, coordinate and integrate external issues as they affect the implementation of human resource and labour relations projects.
- Proven ability to write, analyze and edit project management and implementation plans.

- Demonstrated ability to communicate, effectively both orally and in writing.
- Strong interpersonal skills and the ability to work collaboratively in a multi-team member environment.
- Excellent facilitation and presentation skills.
- Proficiency in standard office software (MS Office including Word and Outlook).

Along with a competitive salary, HEABC offers generous vacation, health, and pension plan benefits.

HOW TO APPLY:

If you're looking for a fulfilling and challenging career within a dynamic organization, please submit a cover letter and resume outlining your experience to:

HEABC, Human Resources
300 – 2889 East 12th Ave
Vancouver, BC V5M 4T5
Email: Careers@heabc.bc.ca
Fax 604.736.2715

We wish to thank all applications for their interest and effort in applying; however, only those candidates selected for an interview will be contacted.