



CAREER POSTING

POSITION:	Recruiter
DEPARTMENT:	Health Match BC (Nursing and Allied Health)
STATUS:	Full-time
SALARY:	TBD
CLOSING DATE:	Until filled

The Health Employers Association of British Columbia (HEABC) takes a provincial leadership role in human resources and labour relations issues management for more than 230 publicly funded health care employers.

Health Match BC (HMBC), a division of HEABC, is a professional healthcare recruitment service funded by the Government of British Columbia. Within the last year, Health Match BC has expanded its role to deliver and lead a wide range of provincial recruitment initiatives for key Health Human Resource priorities throughout the province. Our organization is growing and we are currently in need of team members who have a passion for sourcing and recruiting candidates, and a keen interest in making an impact across communities in BC.

For more information, visit www.heabc.bc.ca and www.healthmatchbc.org

OPPORTUNITY:

Reporting to the Health Match BC Program Manager – Recruitment Services, we are looking for a dynamic individual to join our team. The Recruitment Consultant is instrumental in sourcing and recruiting of Nursing and Allied Health professionals, and provides expertise and advice on medical registration, licensure, and immigration policy.

The Recruitment Consultant works directly with our stakeholders to identify vacancies and provide collaborative solutions to find the most appropriate talent. You will work with our marketing team to identify innovative ways to attract candidates to the posting, screen candidates for licensure and support the candidates throughout the screening, referral, and selection process, and prepare all related documentation and correspondence. You will bring strong recruitment skills including relationship building, effective communication, data tracking and analysis. You will have demonstrated ability to think critically, solve complex problems, keep diligent records and collect and report statistical data.

Required Knowledge and Experience

- University degree, preferable related to Human Resources, Business Administration, or Social Services or another relevant degree and five (5) to seven (7) years recent related experience in the healthcare sector providing expertise in recruitment, HR strategies, analysis and problem solving, immigration expertise or an equivalent combination of education, training, and experience.
- Demonstrated customer service skills a must, along with the ability to provide strategic consultative advice, problem solve and facilitate resolutions within unclear guidelines and established frameworks, research and present issues, effectively prioritize work, make formal presentations, communicate verbally and in writing and possess good computer software/hardware related skills. Extensive travel is required, nationally and internationally.

The location of the position can be flexible and remote working is also an option.

HOW TO APPLY:

If you're looking for a fulfilling and challenging career within a dynamic organization, please submit a cover letter and resume outlining your experience to:

Human Resources, HEABC
200 – 1333 West Broadway
Vancouver, BC V6H 4C6
Email: careers@heabc.bc.ca

We wish to thank all applications for their interest and effort in applying; however, only those candidates selected for an interview will be contacted.